

# UCHICAGO GRAD

Helping you navigate your graduate and postdoctoral career

## **GRAD Global Impact (GGI) Internships 2017**



# UChicagoGRAD

## UCHICAGOGRAD CAREER RESOURCES

- academic job search advising
- career planning and exploration
- resume and cover letter review
- interview and public speaking prep
- networking and connections with alumni

## ADDITIONAL UCHICAGOGRAD SERVICES

- fellowship advising
- funding application editing
- career guides by industry
- discounted business cards
- and more...

**[gradcareers.uchicago.edu](https://gradcareers.uchicago.edu)**



# About the GGI Program

The Graduate Global Impact internship program (GGI) provides funded, short-term employment opportunities to full-time graduate students at the University of Chicago. The program places students in opportunities where they can use their graduate training and develop new skills in the process of helping an organization in a substantive way.

All positions are fully funded at \$4,000 for ~250 hours of training for 6-8 weeks over the summer. Participants are expected to share project outcomes at the end of their experience and are encouraged to get involved next year to help guide future GGI interns.



# GGI Internship Types

## **GGI PITCH**

- Students design their own internship experience in coordination with a host organization
- Competitive stipend managed by UChicagoGRAD

## **GGI PARTNER**

- Partner organizations post internships in GRAD Gargoyle that meet GGI criteria
- Hosts manage selection and payment process

## **GGI MENTOR**

- UChicagoGRAD career advisors help you identify and apply for established internship opportunities and serves as a coach throughout



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# GGI Pitch

**Build your own internship and get it funded**



# GGI Pitch Timeline

- **February 17, 5pm: Applications Due**
  - Resume or CV
  - 1-2 page cover letter
- **February 24-March 10: Interviews for Finalists**
  - 20 min interview with UChicagoGRAD staff
- **March 17: Conditional awards announced**
  - Approval of research advisor and Dean of Students required
  - Confirmation with host organization of project plans
- **April 21: Award status confirmed**

**Stipends will be issued prior to June 30**



# GGI Pitch Application

## RESUME OR CV

- Resume preferred, depends on type of opportunity
- Check resume guide on UChicagoGRAD website
- Meet with career advisor for additional assistance

## COVER LETTER

- How does this opportunity advance your academic goals?
- How does this opportunity advance your professional goals?
- What exactly would be involved in this project?
- What relevant conversations have you had with host organization?

## SUBMIT THROUGH GRAD GARGOYLE

- Jobs>Jobs and Internships
- Advanced Search for JOB TYPE “Internship- Summer (GGI)”
- Search for req# 61070



# GGI Pitch FAQ

- **Who is eligible for GGI Pitch?**
  - All currently enrolled full-time graduate students are eligible.
- **What types of employers are most appropriate?**
  - Nonprofits, government and small start-ups are most common
- **Do I need to inform my research advisor?**
  - Yes. Your research advisor or committee chair must approve
- **Can I use GGI Pitch for an established unpaid internship?**
  - Yes.
- **How many Pitch internships will UChicagoGRAD fund?**
  - As many as possible but there are a limited number. Last year we funded about half of all applications.
- **What criteria will be used to select Pitch interns?**
  - How well does the project advance your professional and academic goals beyond your current and past experience





# Finding an Internship

- **Identify organizations of interest**
- **Reach out to employees to discuss your interest in their work**
  - **Use alumni contacts ([linkedin/uchicagoalumni.org](https://www.linkedin.com/company/uchicagoalumni))**
  - **Organization websites**
- **Start a conversation about ways you can get involved**
- **Explain the GGI Pitch program**
- **Ask if they would be willing to host if you are awarded a GGI**
- **Once you have verbal or written approval, your application can be considered**



# UCHICAGO GRAD

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## GGI Partner

Find an internship with a UChicago partner organization

&

## GGI Mentor

Work with UChicagoGRAD to find your ideal internship

[grad.uchicago.edu](http://grad.uchicago.edu)

UCHICAGOGRAD



# GGI Partner & GGI Mentor

## GGI PARTNER

- **UChicagoGRAD works with employers to recruit UChicago graduate students for paid internship opportunities.**
- **Opportunities are continuously posted on GRAD Gargoyle**
  - **Jobs>Jobs and Internships**
  - **Advanced Search for JOB TYPE “Internship- Summer (GGI)”**
- **UChicagoGRAD career advisors are available to help with application materials and support throughout the experience**

## GGI MENTOR

- **Find established internship opportunities for graduate students**
- **UChicagoGRAD career advisor will serve as a mentor to coach you through the application process and be your guide to help you get the most out of the experience.**



# GGI Support & Expectations

## WORKSHOP SERIES

- How to get the most out of your internship experience
- Meet and learn from past GGI interns

## INTERN COHORT NETWORKING

- Social meetups before and after summer
- Local meetup during summer

## HELP FUTURE INTERNS

- Write about your experience
- Volunteer to guide future interns



# Questions?

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**Appointments:**

**gradcareers.uchicago.edu**

