### SOCIAL MEDIA EXPLAINED

TWITTER I'M EATING A # DONUT

FACEBOOK I LIKE DONVTS

FOUR SQURE THIS IS WHERE I EAT DONUTS

INSTAGRAM HERE'S A VINTAGE PHOTO OF MY PONUT

YOU TUBE HERE I AM EATING A DON'T

LINKED IN MY SKILLS INCLUDE DONUT EATING

PINTEREST HERE'S A PONUT RECIPE

LAST FM NOW LISTENING TO "DON VIS"

G+ I'M A GOOGLE EMPLOYEE DONUTS.

# Effective LinkedIn Profiles

January 12<sup>th</sup>, 2016 Briana Konnick, Ph.D.

Assistant Director, Graduate Career Development





### Workshop outline

Optimize your LinkedIn profile

Build & maintain relationships

Leverage your LinkedIn network & job search

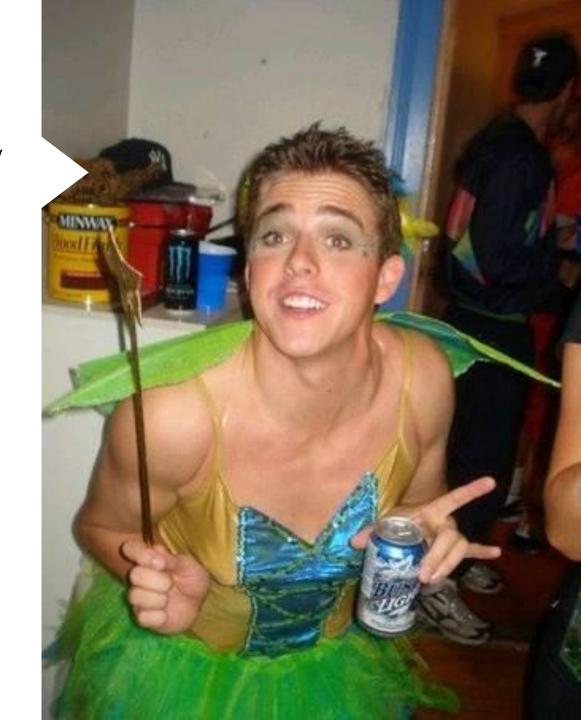
# 94%

of companies use social media for recruiting

We are in the middle of a shift.

Online presence is becoming a necessary and central part of your job search.

**Take control** of how you're presented online



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# Millions of people are finding jobs through social media





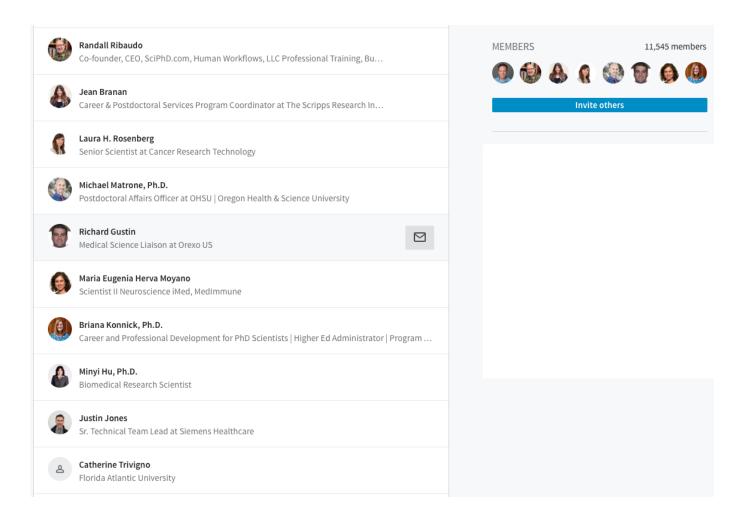


Nearly 50 million
Americans say one of these sources got them their current job

# Linked in ®

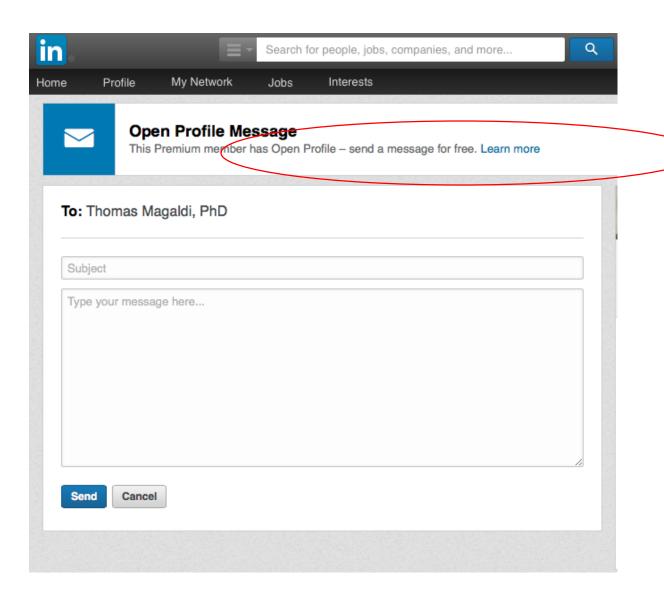
### Changes to LinkedIn in 2016

Messaging LinkedIn members



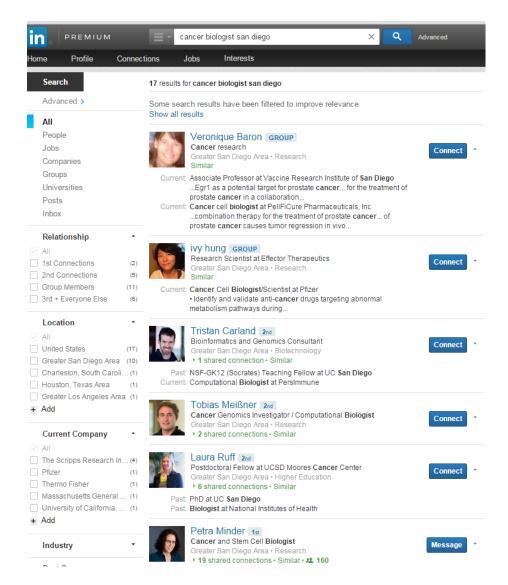
This messaging tool only works WITHIN the group itself

### Messaging LinkedIn members

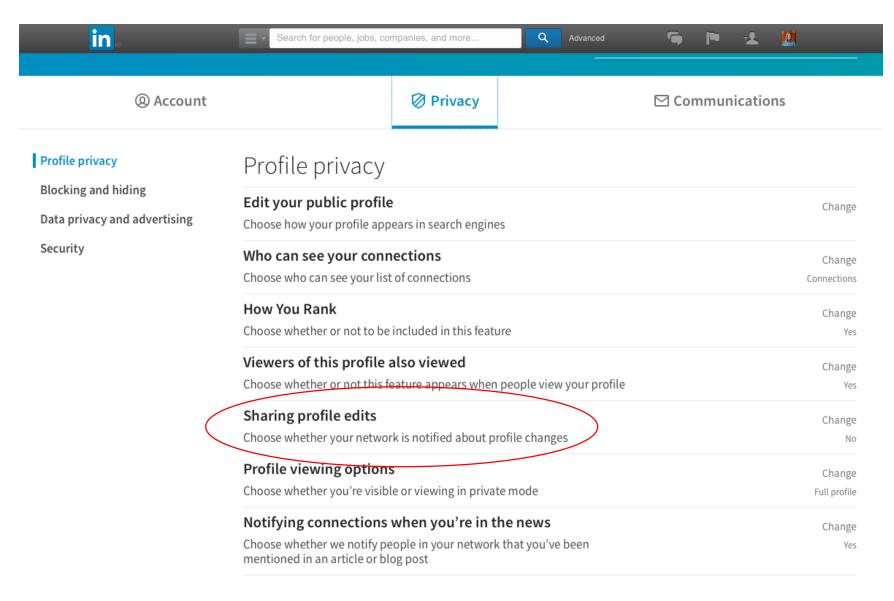


### Changes to LinkedIn in 2015

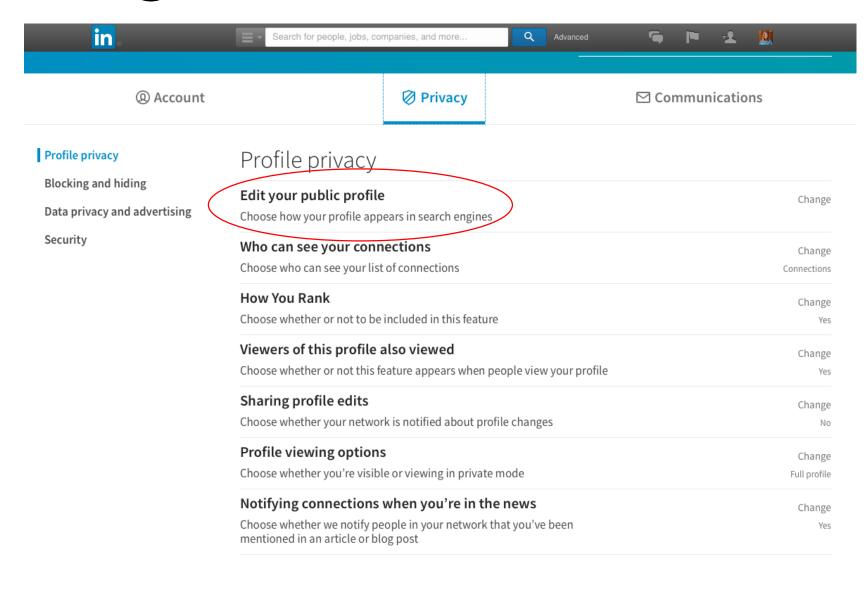
Free searches capped



### Turn off announcements



## Take control of your privacy settings



328 connections

#### **Public Profile**

in



#### Briana Konnick, Ph.D.

Career and Professional Development for STEM PhDs | Higher Ed Administrator | Program Coordinator

Search for people, jobs, companies, and more.

Greater Chicago Area | Higher Education

The University of Chicago

Previous The Scripps Research Institute.

Vanderbilt University

Education The Scripps Research Institute

Recommendations 2 people have recommended Briana

#### Your public profile URL

Enhance your personal brand by creating a custom URL for your LinkedIn public profile.

www.linkedin.com/in/bkonnick 💉

#### Customize Your Public Profile

Control how you appear when people search for you on Google, Yahoo!, Bing, etc. Learn more >

- Make my public profile visible to no one
- Make my public profile visible to everyone
  - Basics
  - ✓ Picture
  - Headline
  - Summary
  - Current Positions
    - Details
  - Past Positions
  - Details
  - Education
  - Details
  - Skills
  - Organizations
  - Honors and Awards
  - Publications
  - Recommendations
  - ✓ Groups
  - Machine-translated Public Profile
    - ✓ German

Save

Your public profile badge

#### Summary

My passion is to serve as a resource and advocate for graduate students and postdoctoral scholars - via career and professional development endeavors. My experience as a Ph.D. scientist allows me to directly relate to and assist junior scientists as they progress in their careers. My areas of expertise include: higher education administration, direct training programs, social media optimization, data management from large- and small-scale surveys, counseling, event coordination, reaccreditation, and cultivating relationships both internal and external to an institute.

I facilitate and manage workshops and events on subjects such as: networking skills, successful career planning, effective scientific communications (via posters, presentations, etc.), interviewing skills, academic job searches, and social media utilization. I excel at event planning and coordination, greatly enjoy working with multiple networks within an institute, and am highly efficient at managing various long-term projects as well as day-to-day educational programming.

#### Experience

#### Assistant Director, Graduate Career Development

The University of Chicago

September 2016 - Present (3 months) | Greater Chicago Area

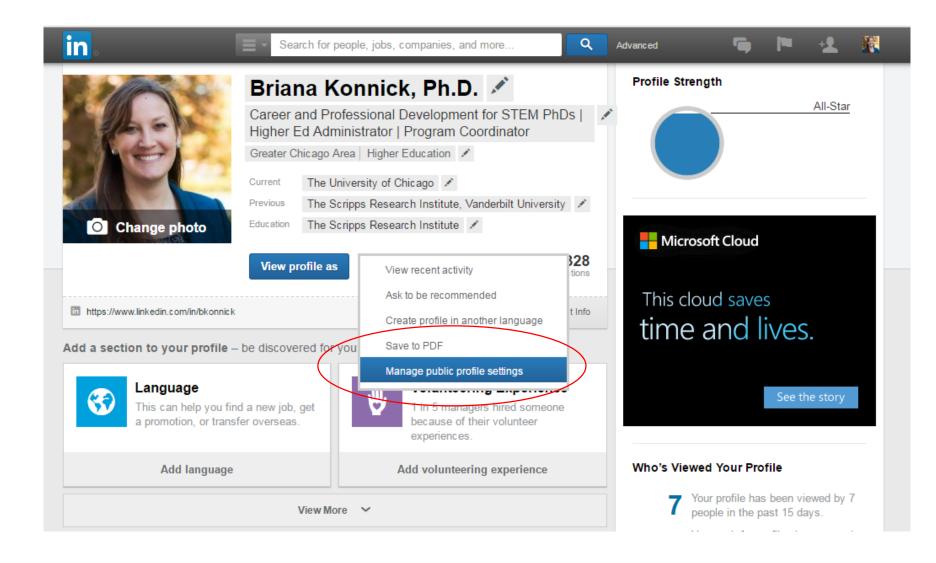


#### Career and Postdoctoral Services Program Coordinator

The Scripps Research Institute



### Another way to get there...



### Update your LinkedIn URL

The default URL is impersonal and boring. Use your name instead:

http://www.linkedin.com/pub/brianakonnick/4/bb98/71df3

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#### Career and Postdoctoral Services Program Coordinator

The Scripps Research Institute



### Upload a professional photo



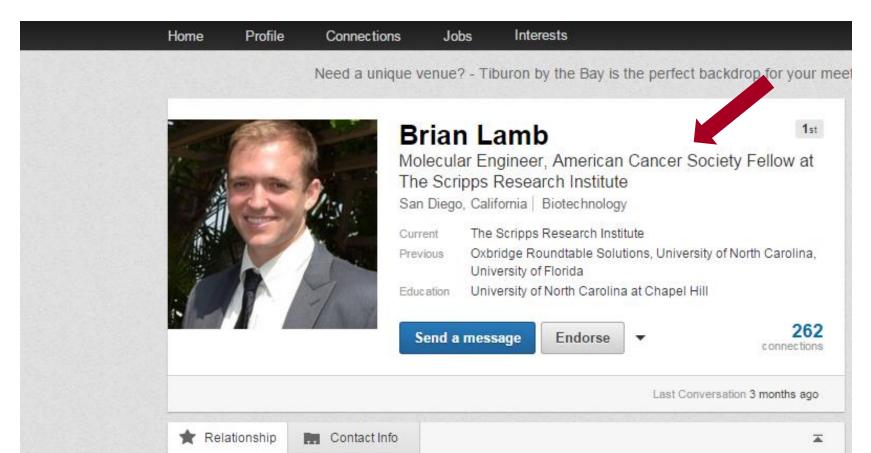
#### Avoid photos that are:

- group shots (no friends)
- sexually suggestive (no cleavage)
- juvenile/cartoonish (no hello kitty)
- too personal (no babies)
- pretentious (no bling)
- too small, too large, too bizarre, too staged

#### **Headline Formula:**

Change your personal headline from job title (default) to branding statement

3 keywords + 1 value proposition = headline success



### **Headline Examples**

 Innovative Educator | Middle Eastern Historian | Advocate for Immigrants

 Molecular biologist with a passion for neuroscience and cancer research; expertise in biopharmaceutical development

### **Headline Examples**

 Social Scientist | Psychologist | PhD Candidate at The University of Chicago

 Particle Physicist | Joint PhD at UChicago and Fermilab | Science Writer

### **Next up: A Summary**

- Keep it simple
- Emphasize strengths
- Speak in first person
- Do some personal benchmarking with people who have the job you want
- Personal statement rather than your job description

### The Accomplishments Summary

"I'm a computational scientist and physicist with key talents in science journalism, manuscript writing, and grant preparation. I excel at meeting tight deadlines, both independently and as an adaptable team member, and can manage, evaluate, and communicate data to a wide variety of stakeholders.

In my graduate studies, I've taken on various leadership roles, including mentoring three undergraduate interns, coordinating institute-wide research events for hundreds of people, and leading two journal clubs."

### The Short and Sweet Summary

"Over six years of experience within the field of data science. I am currently working to understand genotype-phenotype relationships in health and disease through large-scale phenotyping and multi-omic profiling. I am driven by methods development to translate the output of modern technologies to biological discoveries and am looking forward to working in this area or wherever the next opportunity leads.

Competencies: statistics, machine learning, cloud computing, C, C++, Python/Java/R, data visualization and communication."

### The Mission-Based Summary

"My goal is to identify effective and impactful solutions to social issues surrounding poverty and at risk youth. Currently, I am a graduate student in the School of Social Services Administration at The University of Chicago, focusing on human rights and civil liberties.

I also serve as a youth organizer at the Southwest Organizing Project (SWOP), a non-profit organization based in Chicago. I interact with advocacy groups, public and private schools, and religious institutions. Together, we build innovative and inspiring programming to assist at risk youth in improving their life and neighborhoods."

# Make your summary personal and specific

- A recognized expert in...
- Creative approaches to...
- Leadership abilities gained through...
- Inventive approaches such as...
- Collaborative team member who...
- Transitioning to...
- Pursuing...
- Passionate about...
- Consistently earned praise for...

- Effectively provide...
- Improved XYZ by...
- Special focus on...
- Enthusiasm for...
- Experience in developing...
- Taken on...
- Built a new program in...
- Established a new model for...
- Can effectively work in multidisciplinary teams, evidenced by...

### A few of the skills you learn in graduate school...

#### Research / Analytical Skills

- Ability to locate and assimilate new information rapidly
- Ability to break-down and understand complex content
- Ability to think on one's feet
- Ability to reach and defend independent conclusions
- Problem-solving tools and experience
- Intellectual maturity

#### Interactive Personal Skills

- Persuasion
- Leadership
- Ability to cope with and manage complicated personalities
- Ability to thrive in a competitive environment
- Ability to navigate complex bureaucratic environments

#### Communication Skills

- Ability to convey complex information to non-expert audiences
- Ability to write at all levels: brief abstracts, to book-length, manuscripts
- Editing and proofreading
- Ability to speak before large groups

#### **Entrepreneurial Skills**

- Ability to work independently and in self-directed manner
- Ability to acquire funding and write successful grant proposals

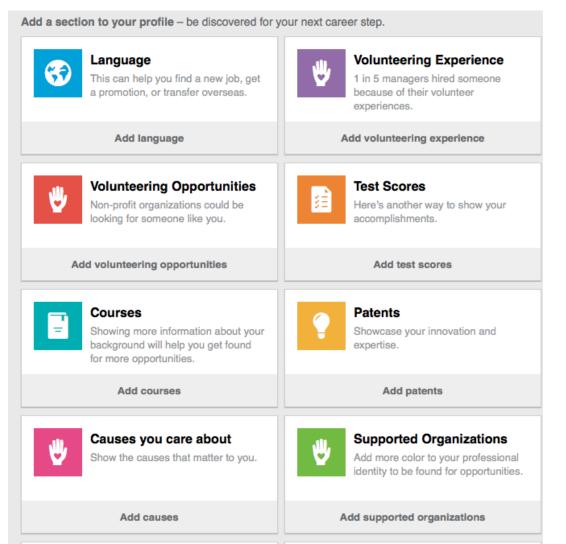
#### What it Takes to Advance to Candidacy

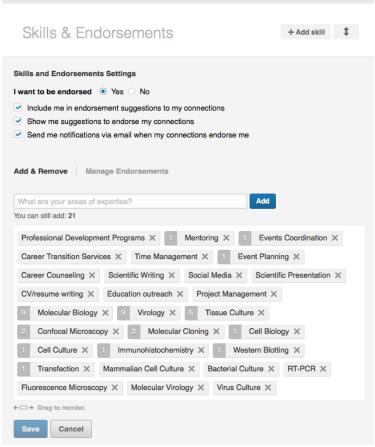
- Exceptional intellectual horsepower
- Track record of achievement
- Ability to perform under pressure
- Ability to learn and adapt at a high level
- Ability to meet high expectations

#### What it Takes to Finish

- Focus, Tenacity, Stamina, Discipline
- The ability to close the deal

## Add sections for skills, patents, publications, organizations, etc.





# Experience Section: Convey your achievements

- Most recent/significant/relevant experiences get more bullets
- Keep each bullet concise
- Personal pronouns are okay in this context
- Discovered the first link between a leukemia translocation protein and the mitotic spindle checkpoint and its promotion of aneuploidy. This work provides the basis for novel therapeutic strategies to inhibit proteins/enzymes that promote mitosis in leukemia.

### Think big picture

#### Ask yourself:

- "Why is this significant?"
- "Would someone outside of my research area understand the importance of this achievement?"

### Good:

• Identified new transcriptional targets of the AML1 transcription factor.

### **Better:**

 Identified new transcriptional targets of the AML1 transcription factor, which is one of the most common genes mutated or translocated in human leukemias.

## Use active verbs to describe your experience

- Administered
- Analyzed
- Applied
- Authored
- Balanced
- Collaborated
- Communicated
- Designed
- Discovered
- Developed
- Evaluated
- Explained

- Guided
- Identified
- Improved
- Implemented
- Increased
- Initiated
- Led
- Managed
- Mentored
- Presented
- Produced
- Supervised

#### Seek out recommendations

- Don't pester
- Ask in person, if possible
- Offer to provide bullet points
- Supervisors' recommendations are usually most highly valued
- Recommend others, too

### Make the request personal

Hello Professor Brown,

As you know, I'm currently exploring career possibilities in biotech cancer research. If you feel comfortable with it, I would greatly appreciate just a few short words of recommendation via LinkedIn when you have some downtime. In particular, I was hoping you could highlight my scientific and project management contributions to our recent collaboration on oncogenes and tumor suppressor gene regulation. I would be happy to forward you a few bullet points if it would help. No hard feelings if you feel we need more professional interaction to make this a possibility.

Thank you for your consideration and support, Joe Postdoc

"List is a cheerful, amiable fellow who is fun to work with and you can rest assured, because he delivers what is needed from him." December 4, 2008

worked with me as an intern at the Technology Transfer Office at University of California, San Diego for eight months on a part time basis. has a broad technical background and is quick in grasping the essence of inventions and their advantages over the currently available technologies. With me, he has prepared case notes, marketing materials, and reviewed various types of license agreements. Most importantly, he is a quick learner and very diligent in completing the tasks on hand." April 29, 2011

## Workshop outline

Optimize your LinkedIn profile

Build & maintain relationships

Leverage your LinkedIn network & job search

# Join up to 50 groups on LinkedIn

- Seek out alumni networks from your undergrad college, graduate school, and postdoc experiences
- Join UChicago groups: The University of Chicago Alumni, UChicago myCHOICE, University of Chicago Postdoc Association
- Find professional societies

## Find specialty groups

Group	Members
American Chemical Society	10,000+
BIOCOM	9,000+
Biospace	11,000+
Digital Humanities/Humanities Computing	4,000+
English Language & Literature	99,000+
Medical Science Liaison and Medical Affairs Networkers	20,000+
PhD Careers Outside Academia	64,000+
Pharmaceutical Jobs Biotech Life Sciences & Medical Devices	340,000+
Social Psychology Group	12,000+
Structural Biology	8,000+
Young Professionals in Foreign Policy	18,000+

## Engage people in groups

- Ask and answer questions
- Listen first, then participate in discussions
- Connect with others directly
- Learn about job opportunities

# Be helpful

## Offer to make a connection

Hello Trinity,

I recently saw your posting on the Chicago Data Science LinkedIn group seeking input on a new approach for investigating computer-mediated alternative realities. A former colleague of mine, David Anderson, is an expert in this area and recently published a paper, "Down the rabbit hole" in *Science* 6 months ago: [link]. If you think his input would be helpful, I'm happy to make an introduction.

Best, Morpheus

# Strategically reach out to people you don't know

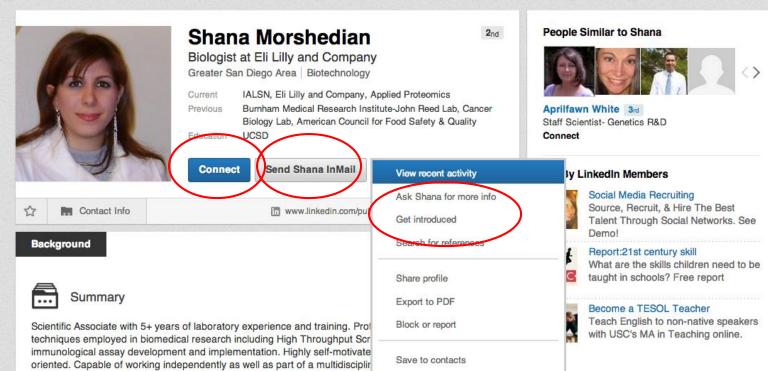
- Tailor your request; make it specific
- Use phrases that demonstrate you've done your homework:
  - "You mention..."
  - "I noticed that..."
  - "I'm curious about..."

## Reaching out to connect

- 1. Connect directly
  - Limited to 300 characters
  - Customize so it isn't spam!
- 2. Introduction
  - Find a common connection
  - Strongest way to connect
- 3. InMails
  - Not accessible with free account
  - Unlimited characters
- 4. Messaging within a group
  - 15, 1:1 messages each month

Jobs

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Specialties: Assay Development, High Throughput Screening, ELISA, Western Blot, Tissue Culture, 1-D and 2-D Gel Electrophoresis, MALDI-TOF Mass Spectrometry, HPLC, Protein Purification and Analysis, DNA and RNA Extraction, Primer Design, Cloning, Spectroscopy, Bioinformatic, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, Graphpad, Microsoft Project.



### Experience

Communication skills and goal driven.

### Board Member

January 2014 - Present (6 months)

January 2014 - Present (6 months) | Greater San Diego Area



Eli Lilly and Company



### People Also Viewed



Erika Wiseman Assay Development



Neda Safarzadeh Associate Director of Development, Philanthropy at Biotech Company



Aakash Datt Senior Biologist at Eli Lilly and Company



Roslyn Dillon Scientist, Applied Proteomics



John Blume
Chief Science Officer at Applied
Proteomics, Inc.

Hi,
I'm a PhD candidate at University of Chicago and am looking to transition to a career in patent law. Do you have some time to answer a few questions I have? Also, does your firm have any open positions for Ph.D.s?
Thanks,
Alberto

I'm a postdoc at Scripps and am looking to transition to a career in patent law. Do you have some time to increase few questions I have? Also likes ve a fixed have any open positions for Ph.D.s?

Thanks,
Alberto

Hello David,

I noticed you spent some time at UChicago at the Harris School in 2011-2013. I'm a 2<sup>nd</sup> year Harris graduate student exploring my career options and I recently read an article on patent law [link] that sparked my interest. Since you've made the transition to a legal career so successfully, I was hoping I could take 30 minutes of your time, at your convenience, to ask you a few questions about your career path. Thank you for your consideration and I look forward to hearing from you.

Alberto

# When reaching out to connect...

- 1. Have a reason to connect
- 2. Share what you have in common
- 3. Mention a mutual acquaintance
- 4. Don't ask for a job on first contact
- 5. Congratulate and give recognition

## Workshop outline

Optimize your LinkedIn profile

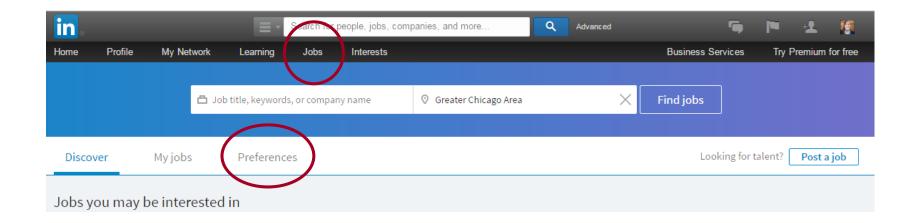
Build & maintain relationships

Leverage your LinkedIn network & job search

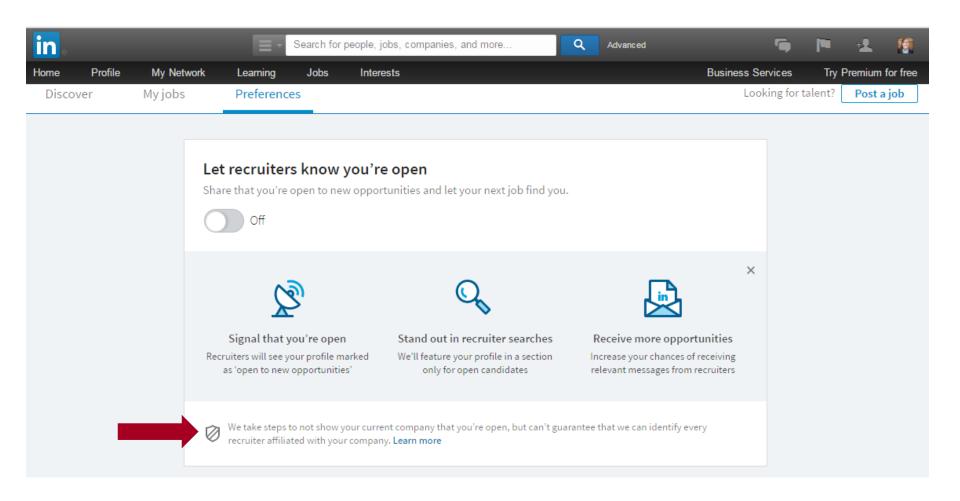
## For the Job Search

- Keep them updated about your progress
- Share interesting articles/papers/etc
- Congratulate them awards, papers, grants
- Continue to ask serious and real questions about their job/company/career track
- Once you're ready to apply to positions, let them know....and/or reach out about specific jobs
  - Can ask if they can take a look at your resume for feedback, or if they'd be comfortable passing your resume along (they may offer anyways)
  - o Ask if they have any details about the position, or team that the position is a part of
  - o If they are directly involved in hiring: send them your application materials when you apply online in an email

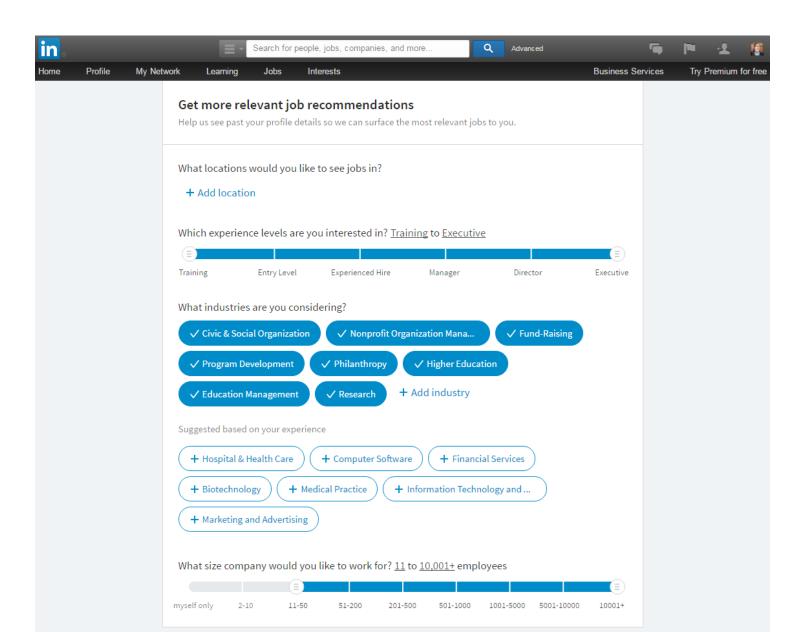
## Job Searching on LinkedIn

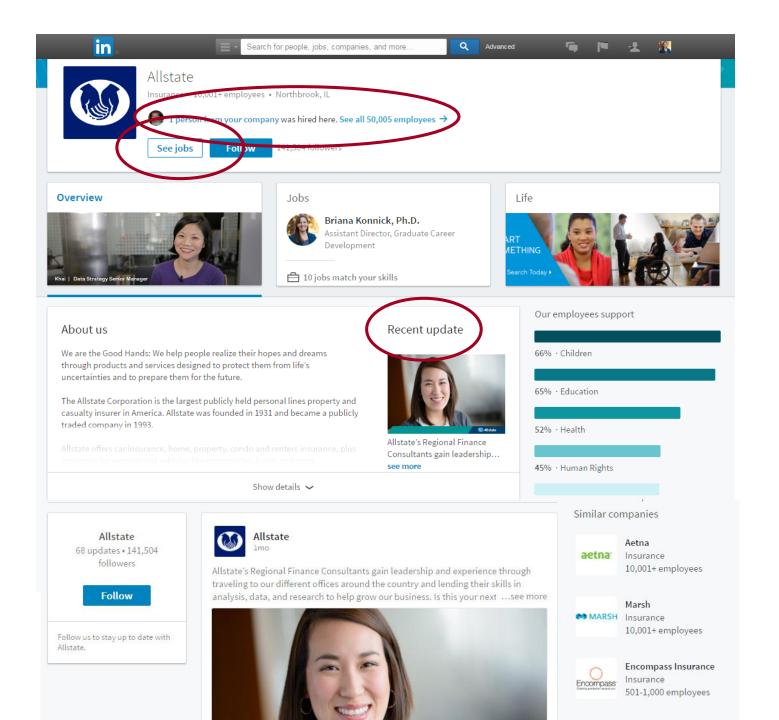


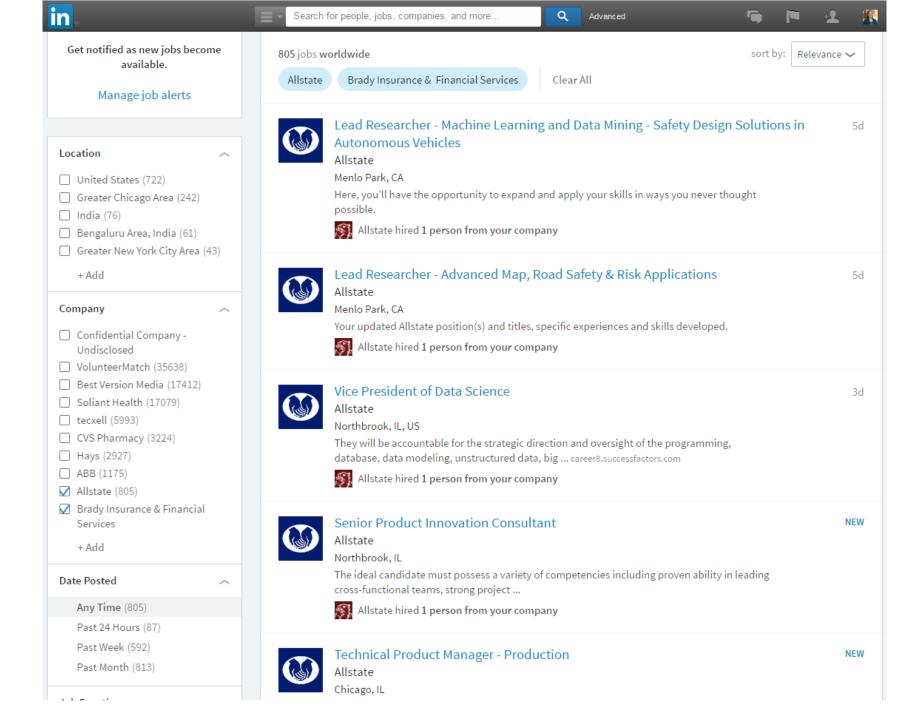
## Job Search Preferences on LinkedIn

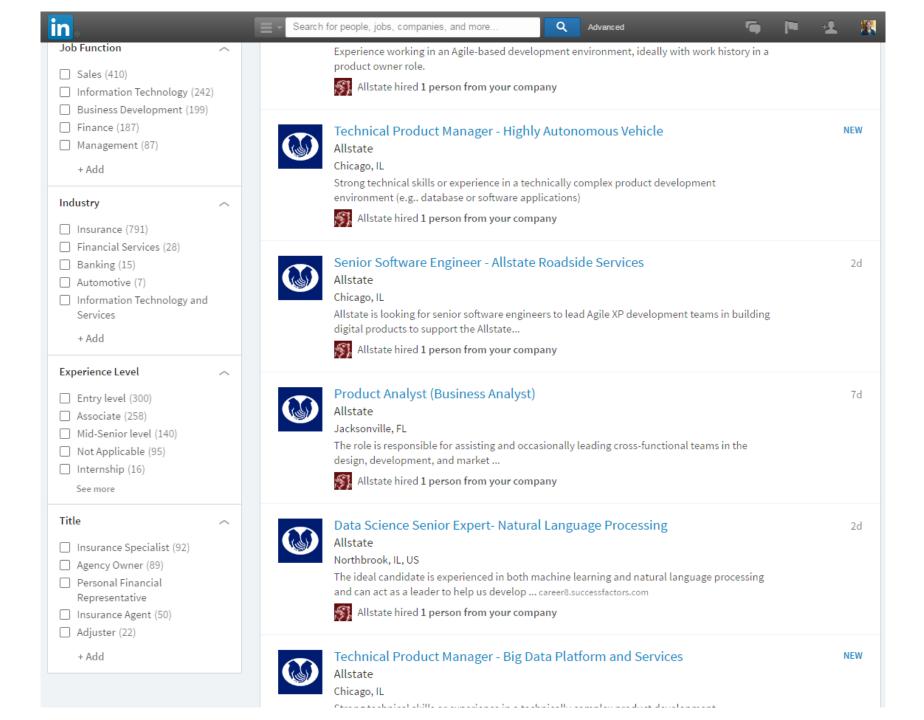


## Job Search Preferences on LinkedIn









## Remember:

**WILL** find you online, so take control of how you present yourself.

Invest in yourself and engage others to progress to your next opportunity!

### **Questions?**

bkonnick@uchicago.edu

Add me on LinkedIn! www.linkedin.com/in/bkonnick

Advising Appointments: Gradgargoyle.uchicago.edu



