

# PhD Child Care Stipend Application 2018-19

The University of Chicago will offer need-based, child care stipends in the amount of \$2,000 per year to eligible PhD student applicants. While not covering the bulk of child care expenses, these stipends are intended to help alleviate some of the financial hardship our student parents face while allowing them flexibility to tailor child care to their needs. Priority will be given to eligible applicants with greatest need.

## ELIGIBILITY

One application per family will be considered, and students of any citizenship may apply. Anyone who meets the eligibility criteria below may apply, but applicants with the greatest need will be given preference. Child Care Stipend applicants must:

- Have dependent child(ren) born on or after July 1, 2008;
- Be a full-time UChicago PhD student in good academic standing;
- *For non-U.S. citizens:* hold valid visa and be eligible to receive income at the time of award

## APPLICATION PROCESS

Applications for an annual stipend are accepted quarterly. If awarded, stipends will be disbursed in a lump sum, calculated at \$500 per quarter: summer recipients will receive \$2,000; fall recipients will receive \$1,500; winter recipients will receive \$1,000, and spring recipients will receive \$500. Deadlines **are the first Friday of each quarter**. Students must apply annually and receiving the stipend in a previous academic year does not guarantee future support.

### Applicants must submit:

1. PhD Child Care Stipend Application
2. Documentation of income - submit one of the following:
  - Copy of most recent US or foreign tax return for student (and spouse/partner if applicable)
  - Copy of W2 forms if most recent tax return is not available
3. Documentation of child(ren) claimed as dependents - submit one of the following:
  - Tax return if you have claimed the child(ren) as dependent(s)
  - Copy of the child(ren)'s birth certificate(s) or adoption paper(s)
  - Copy of the child(ren)'s US passport(s)

For security reasons, we cannot accept applications via email. Submit completed applications and materials via hard copy or fax (773.702.1194) to:

Lizanne Phalen, Director, UChicagoGRAD Family Resource Center  
950 E. 61<sup>st</sup> St.  
Chicago, IL 60637

Applications must be received by 5:00 p.m. CST on the following deadline dates: June 22, 2018, October 5, 2018, January 11, 2019, and April 5, 2019. Incomplete applications and applications received after the 5:00 p.m. deadline will not be considered until the following quarterly deadline. Applicants who falsify any information or supporting documentation will be required to pay back the stipend in full, will be deemed ineligible for future stipend awards, and will be referred for area disciplinary action.

## INFORMATION FOR AWARDEES

Stipend payments are taxable to the recipient, and depending on the student's immigration status, the University may have a legal obligation to withhold income taxes from the payment and report it. Recipients should consult a tax advisor for an understanding of their reporting obligations to the IRS. Child care stipends are as student aid and may affect student loan borrowing eligibility. Awardees should consult Student Loan Administration with questions related to student loans.



# PhD Child Care Stipend 2017-18 Application Form

## APPLICANT

Name:		UCID#:	
Address:		Apt.#:	E-mail:
City:	State:	Zip:	Phone:
Country of Citizenship & Visa Status (for tax purposes):			
Division/School:		Department:	
Indicate the quarter of intended graduation:			
<input type="checkbox"/> I intend to graduate Summer 2019 or later. <input type="checkbox"/> Fall 2018 <input type="checkbox"/> Winter 2019 <input type="checkbox"/> Spring 2019			

## DEPENDENT CHILD(REN) BORN ON OR AFTER 7/1/2007

Name	Date of Birth
1.	
2.	
3.	

## REQUIRED INFORMATION

**Child Care Arrangements**  
 Please describe your child care arrangement. If there is cost associated with it, please estimate monthly expenses.

**Household Income**  
 Submit one of the following:

- Copy of most recent US or foreign tax return for student (and spouse/partner if applicable)
- Copy of W2 forms if most recent tax return is not available

**Children Claimed as Dependents**  
 Submit one of the following:

- Tax return if you have claimed the child(ren) as dependent(s)
- Copy of the child(ren)'s birth certificate(s) or adoption paper(s)
- Copy of the child(ren)'s US passport(s)

I certify that this information is true, complete, and given in good faith.

Signature	Date
-----------	------

