As mission-driven workplaces, nonprofits face unprecedented challenges as they strive to further their programmatic goals amid a volatile economy and heightened competition in the philanthropic marketplace. Now, more than ever, they need a new generation of thoughtful, committed administrators. This six-week course introduces PhD students and postdocs to nonprofit administration, enabling you to identify intersections between your academic skills and nonprofits’ mission-driven work. Discussions, case studies, and short projects will teach you best practices for developing budgets, planning events, fundraising, and marketing. You will leave the seminar with a better idea of nonprofits’ organizational, structure, the kinds of career paths they provide, and how your skillset can help them create social change.

The class will be taught by Monica Felix. Monica received her PhD in Comparative Literature from UChicago in 2017. She is the Chief Administrative Officer for the American Comparative Literature Association, the principal learned society in the United States for scholars whose work involves several literatures and cultures as well as the premises of cross-cultural literary study itself. She is also the Founder of TheoryMeetsPraxis.com, a start up developed in the midst of the economic downturn of 2020 designed as a tailored employment service for humanities graduates.